

**DOGADAKEDAR RURAL MUNICIPALITY**  
**OFFICE OF RURAL MUNICIPAL EXECUTIVE**  
DEULEK, BAITADI

**REQUEST FOR TECHNICAL / FINANCIAL PROPOSAL  
(RFP) DOCUMENT  
FOR**

**PROCUREMENT / SHOPPING  
OF  
AMBULANCE 4WD "B" CATEGORY**

Proposal Submitted By

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

February, 2023

*[Signature]*





दोगडाकेदार गाउँपालिका  
गाउँकार्यपालिकाको कार्यालय

देउलेक, बैतडी  
सुदूरपश्चिम प्रदेश, नेपाल

**क्याटलग सपिड विधिबाट सवारी साधन खरिद गर्ने सम्बन्धि सूचना**  
(प्रथम पटक प्रकाशन भएको मिति २०७९।१०।२२)

यस कार्यालयलाई आवश्यक रहेको देहाय बमोजिमको सवारी साधन सार्वजनिक खरिद ऐन, २०६३ को दफा ८ को उपदफा १(क) ८ तथा सार्वजनिक खरिद नियमावली, २०६४ को नियम ३१ (ख) बमोजिम त्यस्तो सवारी साधन उत्पादक कम्पनी वा सो को आधिकारिक बिक्रेताहरु बीच मात्र प्रतिस्पर्धा गराउने (क्याटलग सपिड) विधिबाट खरिद गर्नु पर्ने भएकोले इच्छुक ईजाजत प्राप्त उत्पादक कम्पनी वा त्यस्तो आधिकारिक बिक्रेताहरुको फर्म, एजेन्सी दर्ता प्रमाणपत्र, अथोराईजेशन पत्र र आ.व.२०७८।०७९ को आयकर चुक्ता प्रमाणपत्रको (नोटरी पब्लिकबाट) प्रमाणित प्रतिलिपिहरु संलग्न गरी आ आफ्नो उत्पादनको आधिकारिक स्पेसिफिकेशन, गुणस्तर, मुल्य र सुविधा सहितको विवरण (क्याटलग वा ब्रोसर) संलग्न राखी मिति २०७९।११।०१ गते दिनको १२:०० बजे सम्म सिलबन्दी प्रस्ताव दर्ता गर्नु हुन जानकारी गराईन्छ। दर्ता भएका प्रस्तावहरु सोही दिनको दिउँसो २:०० बजे खोल्ने हुदा सम्बन्धित उत्पादन कम्पनी वा सो को आधिकारीक बिक्रेताहरुको जानकारीका लागि यो सूचना प्रकाशित गरिएको छ। साथै सवारी साधनको प्राविधिक स्पेसिफिकेशन सम्बन्धी कागजातहरु यस कार्यालयको आधिकारिक वेबसाईट [www.dogdakedarmun.gov.np](http://www.dogdakedarmun.gov.np) बाट प्राप्त गर्न सकिने छ।

Vehicle Type	General Specification	Qty.	Remarks
Ambulance 4WD	<ul style="list-style-type: none"><li>Maximun Power not less than 60 HP</li><li>Torque not less than 180 Nm</li><li>Displacement not less than 2400 cc.</li></ul>	1	



*[Signature]*

**Procurement of AMBULANCE 4WD**  
**REQUEST FOR TECHNICAL & FINANCIAL PROPOSAL**  
**(RFP)**

Contract Ref: G/01-2079/080

Date of Issue: 2079-10-22

To

M/S .....

.....

Dear Sir/Madam

The DOGADAKEDAR RURAL MUNICIPALITY OFFICE, Baitadi requests you to submit price and technical proposal with relevant documents for the supply of the following items:

Authorized Signature: \_\_\_\_\_

Name and Title of Signatory \_\_\_\_\_

Name of Supplier: \_\_\_\_\_

Address : \_\_\_\_\_

Phone Number : \_\_\_\_\_

**TERMS AND CONDITIONS FOR SUPPLY OF AMBULANCE 4WD**

Purchaser: DOGADAKEDAR Rural Municipality Office .,Baitadi





Package No. G/01-2079/080

1. Schedules for Supply: Within 60days from the date of agreement
2. Fixed Price: The prices indicated in the Form of Proposal are firm and fixed and not subject to any adjustment during contract performance.
3. Delivery Schedule: The delivery should be completed as per above schedule but not exceeding one months from the date of signing of contract.
4. Insurance: The Machine / Vehicle should be insured up to delivery place/final destination.
5. Applicable Law: The Contract shall be interpreted in accordance with the laws of the Purchaser's country.
6. Resolution of Disputes: The Purchaser and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute between them under or in connection with the Contract. In the case of a dispute between the Purchaser and the Supplier, the dispute shall be settled in accordance with the provisions of the arbitration law or rules of the Purchaser's country.
7. Delivery and Documents: Upon delivery, the Supplier shall provide the following documents to the Purchaser:
  - (i) Copies of the Supplier's invoice showing goods' description, quantity, unit price, and total amount;
  - (ii) Manufacturer's or supplier's warranty certificate; and
  - (iii) Certificate of origin.

If goods are coming by courier, supplier shall also provide prior to delivery, copies of documents that will enable Purchaser to receive the goods. The above documents shall be received by the Purchaser at least one week before arrival of the goods and, if not received, the Supplier shall be responsible for any consequent expenses.
8. Payment: Payment of the contract price shall be made in the following manner:

On Delivery and acceptance: One Hundred (100%) percent. of the Contract Price of the Goods and related services delivered shall be paid within thirty (30) days of receipt of the Goods and related services
9. Warranty: Goods offered should be covered by manufacturer's warranty for at least 12 months from the date of delivery to the Purchaser.
10. Packaging and marking Instructions: The Supplier shall provide a proper standard of the goods as required preventing their damage or deterioration during transit to their final destination, as indicated in the contract.





11. Defects: All defects will be corrected by the Supplier without any cost to the Purchaser within 30 day from the date of notice by Purchaser. The name and address of service facility where the defects are to be corrected by the supplier within the warranty period are:

Facility \_\_\_\_\_

Address \_\_\_\_\_

12. Force Majeure: The supplier shall not be liable for penalties or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

For purposes of this clause, "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but not restricted to, act of Purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by Force Majeure event.

13. Required Technical Specifications: (with attachments)

- (i) General Description
- (ii) Specific details and technical standards
- (iv) Power of attorney signed and sealed
- (v) Product Specifications and Brochures catalogue duly signed and stamped.
- (vi) Manufacture Authorization letter .

14. Training to the Employ of Municipality Staff from 1 to 2 Person who handle vehicle

15. Spare parts and after sales service facilities:-

To support the after sales service and availability of spare parts, the bidder should propose a workshop that has capacity to provide service of fire brigade in near the delivery place.

15.1. Have its own well equipped workshop or have legal partnership with a workshop with capacity to provide service to Soil Compactor in near station. So the workshop should provide end user certificate / letter of recommendation that it has previously serviced a vehicle (of their organization). The bidder should also present document evidence of the workshop area, capacity, manpower, and audit documents, relevant



documents like registration, tax clearance and certification if any.

15.2. Authorization from the authorized service centers of the Vehicle manufacturer company it is proposing in the bid in Nepal. And audit documents, relevant documents like registration, tax clearance and certification if any.

16. Failure to Perform: The Purchaser may cancel the Agreement if the Supplier fails to deliver the Goods, in accordance with the above terms and conditions, in spite of a 7 day notice given by the Purchaser, without incurring any liability to the Supplier.

**Supplier confirms compliance with above specifications.**

17. If Firm / Supplier, is associated with the firm that prepared the design and specifications of the contract that is subject of this procurement, they shall be disqualified.

18.: Supplier should mention any additional facilities If any.

19. Proposal in duplicate and written in English language, should be accompanied by adequate technical documentation and catalogue(s) and other printed material or pertinent information (in English/Nepali language) for each item quoted, including names and addresses of firms providing after-sales service facilities in Nepal.

20. The deadline for receipt of proposal (s) by the Purchaser at DOGADAKEDAR RURAL MUNICIPALITY, BAITADI is: 12:00 Hrs. 2079/11/01 . The proposal shall be opened in public in the presence of office representative, Suppliers' representative who choose to attend on 2:00 Hrs. local time 2079/11/01 at the mentioned address. In the absence of Suppliers' representative office will not obstruct to open the proposal.

21. Firm / Supplier shall submit only one set of proposals for the above items. Proposal must be typed or written in indelible ink and shall be signed by authorized representative. Without a signature / Seal in the Form of Technical / Financial Proposal, proposal will not be considered.

22. Proposal (s) should be submitted as per the following instructions and in accordance with the attached form of Contract. The attached Terms and Conditions of Supply is an integral part of the Contract.

23. Proposal in the attach format should be signed, sealed in an envelope and addressed to the following address :

DOGADAKEDAR Rural Municipality Office  
DOGADAKEDAR Rural, Baitadi  
Ph. no. 9865671159

Name of Supplier:  
Authorized Signature:  
Place:  
Date:



Chief Administration Officer  
DOGADAKEDAR RURAL MUNICIPALITY OFFICE  
BAITADI

## TECHNICAL SPECIFICATION

### Ambulance 4WD

S.N.	Criteria	Requirement	Offered Specification
1	General	<b>4WD Ambulance, Right Hand Drive model</b> suitable for driving in Nepal at an altitude upto 2500 meter and in ambient temperature -5 to 50 degree centigrade. Gross Vehicle Weight of the Vehicle shall not be less than 2000 kg. Payload not less than 600 kg.	
2	Engine	Turbocharged intercooled diesel Engine <b>Min. 2400 CC</b> , developing <b>Maximum rated power output min. 60 HP at governed RPM with torque min. 180 NM @ governed RPM</b> , engine fully equipped with accessories for efficient full load operation of the vehicle at operating conditions.	
3	Emission Standard	The Emission Standard of the vehicle should be "Vehicle Mass Emission Standard" of Nepal Which is to be certified by Department of Transport Mangement , Nepal	
4	Gauges	To fuel, oil pressure etc. as necessary for efficient operation and maintenance etc.	
5	Clutch	Single Plate Dry friction Diaphragm type	
6	Transmission	<b>Manual shift at least 5 forward and one reverse</b> , Synchronesh on all gears	
7	Ground clearance	High Ground clearance preferred. <b>Minimum 180 mm.</b>	
8	Fuel Tank Capacity	Min. 45 Ltrs	
11	Suspension	Semi Elliptical Leaf Springs.	
13	Steering	<b>Power Steering</b>	
14	Brakes	Disk Brakes at Front & Drum at rear	
15	Cab	3 doors, 2 doors at front and one rear side all metallic cab with insulated roof, right hand drive (RHD), laminated glass wind screen, wipers, glass windows on doors, through ventilation, comfortable and adjustable seats for driver and passenger, floor mats, two sun visors and two side view mirror and rear view mirror. Rear body to be metallic, ambulance type.	
16	Chassis and frame	Steel, heavy duty suitable for rough road conditions with toe-hook	
17	Essential accessories	As per Nepal Government Type_ B standard	
18	Instructions	All signs and instructions in the vehicle shall be in English.	





19	Manuals	One Copy of the Operator's and Owner's instructions and maintenance manual in English shall be supplied with the vehicle.	
20	Tools	A set of tools as required for general maintenance shall be supplied.	
21	Colour	Standard color	
22	Proven Performance	The vehicle offered shall be under standard production by the manufacturer for at least one year with performance and Fuel consumption curve.	
23	Warranty	Manufacturer shall provide a minimum of One-year warranty after acceptance.	
24	Delivery	4wd Ambulance, shall be delivered to: DOGADAKEDAR Rural Municipality Office, Deulekh, Baitadi	

**Essential accessories** (Of s.no. 17 {above})

Catagorie -B	<b>Basic Life Support Ambulance (BLS)- Catagorie B</b>	
	<b>All emergency equipments</b>	
	Stethoscope	
	B.P. Apparatus	
	Torchlight	
	Tongue depressor	
	IV drips	
	Cannulas and syringes	
	ECG monitor with oxygen monitor	
	Intubation set	
	Various Intubation tubes and laryngeal tubes	
	Ambu bag	
	Nebulizer set	
	Manual suction set	
	Cervical collars	
	CPR board	
	Oxygen Supply	
	Automated External Defibrillator (AED)	
	Delivery sets	
	Dressing Sets	
	Splints	
	Catheterizations set	
	Haemostatic sets	
	Others	
	<b>Color/Sticker</b>	



*[Handwritten signature]*

	2/3 should be Yellow, 1/3 red and Green in chessboard style or battenberg style	
	Star of Life Sticker in Blue, 3 cm long at left, right and back	
	<b>Other</b>	
	Washing equipments Basin	
	Wheel Chair and Foldable trolley cum Stretcher	
	Siren	
	Radio Communication	
	Two Way video consultation device	
	Tablet with 4G Connectivity	
	Wakie Talkie	
	Camera	
	GPS	



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## FORM OF PROPOSAL

To

Chief Administration Officer  
DOGADAKEDAR Rural Municipality Office  
Baitadi  
Telephone: 9865671159

We offer to execute the "Shopping of "Ambulance 4WD", Contract Identification / Shopping G/01-2079/080 in accordance with the Conditions of Contract accompanying this Proposal for the Contract Price of ----- (amount in words and numbers) (----- (name of currency)-----). We propose to complete the delivery of Goods described in the Contract within the following Delivery Time from the Date of Signing of the Contract.

### Prices for Supply

Item No	Description of Item	Unit	Qty	Unit Price (NRs)		Total price (NRs)	
				Figures	In Words	Figures	In Words
01	Ambulance 4WD	No's	1				
	Sub-Total						
	Discount						
	VAT @13% (NRs)						
	Grand Total (NRs) in Figure						
	Grand Total In Words:						

Authorized Signature: \_\_\_\_\_

Name and Title of Signatory \_\_\_\_\_

Name of Supplier: \_\_\_\_\_

Address : \_\_\_\_\_

Phone Number : \_\_\_\_\_





## FORM OF CONTRACT

THIS AGREEMENT number \_\_\_\_\_ made on \_\_\_\_, \_\_\_\_, 2020, between \_\_\_\_\_ (hereinafter called "the Purchaser") on the one part and \_\_\_\_\_ (hereinafter called "the Supplier") on the other part.

WHEREAS the Purchaser has requested for proposal for \_\_\_\_\_ (description of goods) to be supplied by Supplier, viz. Contract \_\_\_\_\_, (hereinafter called "Contract") and has accepted the Proposal by the Supplier for the supply of goods under Contract at the sum of \_\_\_\_\_ (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:


1. The following documents shall be deemed to form and be read and construed as part of this agreement, viz:
  - a) Form of Proposal; Terms and Conditions of Supply, Technical Specifications;
  - b) Addendum (if applicable);
2. Taking into account payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby concludes an Agreement with the Purchaser to execute and complete the supply of goods under the Contract and remedy any defects therein in conformity with the provisions of the Contract.
3. The Purchaser hereby covenants to pay, in consideration of the acceptance of Contract, supply and delivery of the goods and remedying of defects therein, the Contract Price in accordance with Payment Conditions prescribed by the Contract.

IN WITNESS whereof the parties hereto have executed the Contract under the laws of Nepal (country of Purchaser) on the date indicated above.

**Signature and seal of the Supplier:**  
For and on behalf of

**Signature and seal of the Purchaser:**  
For and on behalf of

**Name of Authorized Representative**

  
Chief Administration Officer  
DOGADAKEDAR Rural Municipality Office  
Baitadi